



University HR Services
The University of Edinburgh
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Email: Susan.McLaren@ed.ac.uk

Giorgi Nasrashvili
Sent by email to g.nasrashvili@factcheck.ge

5th August 2013

Dear Mr Nasrashvili,


Thank you for your email of 23rd July 2013 requesting information on the Head of Administration.

The University of Edinburgh is the largest university in Scotland and one of the UK's top rated research universities. It has over 31,000 students, and 7,900 full-time equivalent staff. In 2011/12 its turnover was £700 million. The University's financial year runs from 1 August to 31 July each year.

I can confirm the University has no single Head of Administration. We have no policy restricting Heads of Administration or equivalent from holding an academic position.

If you are dissatisfied with this response, you may ask the University to conduct a review of this decision. To do this, please contact the University's Records Management Section in writing (including by fax, letter or email) or in some other recorded form (e.g. audio or video tape), describe the original request, explain your grounds for dissatisfaction, and include an address for correspondence. You have 40 working days from receipt of this letter to submit a review request. When the review process has been completed, if you are still dissatisfied, you may ask the Scottish Information Commissioner to intervene. The address of the Records Management Section is Records Management Section, University of Edinburgh, Old College, South Bridge, Edinburgh, EH8 9YL, or recordsmanagement@ed.ac.uk.

Yours sincerely

A handwritten signature in black ink that reads "Susan McLaren". The signature is written in a cursive style with a large initial 'S' and 'M'.

Susan McLaren
(FOI Practitioner)
HR Systems & Business Manager
University HR Services
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